

## STANDING RULES OF TOLEDO POWER SQUADRON

Updated and approved at General Meeting 3 October 2006

1. The Navigator's Committee as established will maintain the Navigator's trophy. The committee shall review the activities of the membership and in accordance with the adopted rules, select future recipients of the award. The Navigator's committee shall be governed by the rules adopted 27 July 1993 or any modification to that document adopted by the Navigator's Committee and approved by the Executive Committee.
2. No fee shall be charged to members for the Instructor Development course.
3. The Squadron shall pay for the following Toledo Power Squadron Commander's Ball tickets
  - a. The District Commander and guest or the designated representative and guest.
  - b. The Commodores and their guests at yacht clubs that have extended invitations to our Commander to help celebrate their Commodore's Ball.
  - c. Other non-squadron members, approved by the Executive Committee for invitation.
4. The Leadership Development Program and Manual will be provided free to Leadership Development Students.
5. A Senior Member Plaque shall be presented to all members earning their fifth (5<sup>th</sup>) Merit Mark.
6. There shall be a Commander's Award Committee to annually review the activities of Senior Members and if appropriate select one or more to receive the Commander's Award for the year. This committee will consist of the present commander and immediate past commander plus the five most recent award recipients.
7. When a member dies, ten dollars (\$10.00) will be sent as a memorial to the USPS Educational Fund.
8. Each October, the squadron treasurer shall send one dollar (\$1.00) per member to the USPS Educational Fund, plus any additional donations.
9. Reservations not canceled by a prescribed time set by the committee for the event, will be billed by the treasurer as recommended by the committee chairperson.
10. Toledo Power Squadron shall pay D/29 conference fees for TPS delegates to be selected by the Commander and approved by the Executive Committee.
11. Commander's Expenses;
  - a. The Squadron will underwrite the cost, to a total as listed in the annual budget, for the expenses incurred by the Commander as a result of attending National Governing Board Meetings and the Annual Meetings or other D/29 conferences.
  - b. The Squadron shall pay the full cost of its hospitality room at D/29 conferences when Toledo is the host squadron.
  - c. The Squadron shall pay the full registration fees for the Commander and spouse/guest for the D/29 conference.
  - d. The Squadron shall pay for one two-bedded room for the use of the commander and spouse/guest on Friday and Saturday evenings for D/29 conferences.
  - e. At any function hosted by TPS, the Commander and guest will not have to pay for said functions. The cost is to come from the general fund.
  - f. The Squadron shall encourage the Commander to submit any other justified expenses to the Executive Committee for approval of payment.

12. The Treasurer shall, as part of the monthly treasurer's report to the Executive Committee list all payees and amounts.
13. All new standing rules and motions passed by the Executive Committee or at General Membership Meetings shall be printed in the Breeze.
14. Bridge officers may move funds between their individual accounts at their discretion without member approval, but keeping the treasurer advised. If a bridge officer decreases a committee budget, the chairperson of that budget committee should be notified of the budget reduction.
15. Seamanship shall be offered at least once per year.
16. Each committee chair should use the form COMMITTEE CHAIR ACTIVITY REPORT to report their activity and submit it to their bridge officer who will distribute it to the Executive Committee and specifically the treasurer.
17. All cruise, rendezvous programs, and Squadron functions should be planned to be self-sustaining or meet their approved budget guidelines.
18. Every effort should be made to promptly distribute all certificates, awards, plaques, etc. to the appropriate member. If undelivered after sixty (60) days, the Commander will turn them over to the secretary to be mailed to the recipient as soon as possible.
19. The Executive Committee shall not authorize the expenditure in excess of \$500.00 for any particular items unless directed to do so by the majority vote of the members at any regular or special meeting of the squadron. The members may not authorize the expenditure of any sum in excess of \$500.00 unless the same is first presented to the Executive Committee for study and recommendation. Expenditures for supplies intended for resale for the Public Boating Classes are exempt from the above \$500.00 limit.
20. The Executive Committee will annually review and set "want ad" sizes and rates for the Breeze.
21. The Toledo Power Squadron Commander may submit names of exceptional area people for honorary membership in the squadron during the Commander's watch. These people are invited to the Toledo Power Squadron Change of Watch ceremony to receive their honorary membership as a guest of the squadron and shall be added to the Breeze mailing list for the current year.